

**Health & Safety Guidance**  
**Children's Services Department**

**Action Guide for Wider**  
**Opening & Risk**  
**Assessment Supplement**

**CORONAVIRUS (COVID-19)**

<b>Review Date</b>	<b>Changes Required</b>	<b>Name &amp; Position</b>
27/05/20		Teresa Bosley – Head teacher

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Health & Safety Section  
Children's Services Department

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**The Action Guide for Wider Opening & Risk Assessment Supplement is in two sections:**

1. Statutory Health & Safety and Building Checks
2. Risk Assessment Supplement

**1) The ‘Health & Safety and Building Checks’** section provides the key safeguards, for all schools, whether they have been closed, partially closed or functioning to normal capacity to ensure the health, safety and welfare of all staff, pupils and visitors.

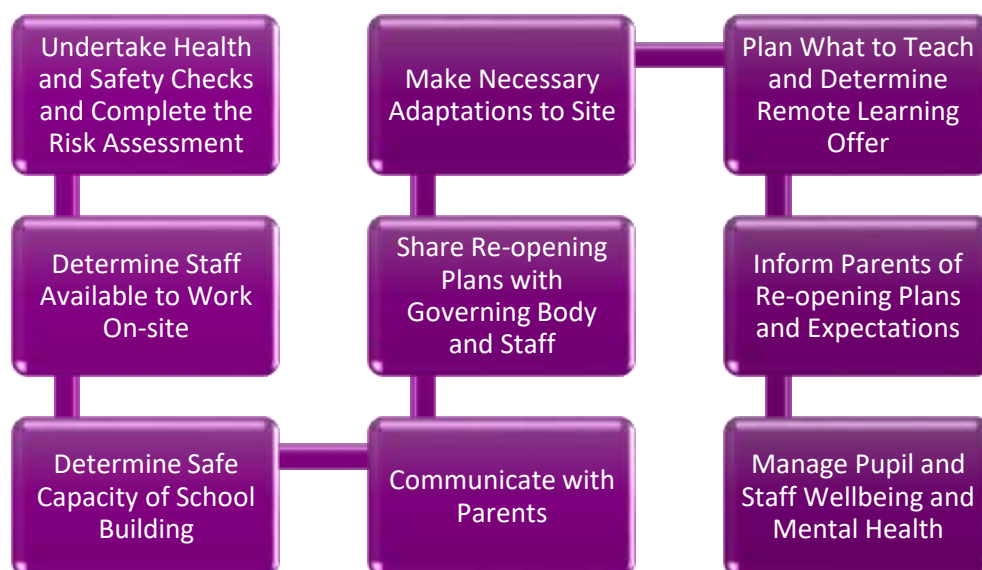
For those schools that closed and partially closed, it is important to ensure that school buildings and utility services are fit for purpose, before staff and pupils return. If your building was closed or has reduced occupancy during the coronavirus (COVID-19) outbreak, water system stagnation can occur due to lack of use, increasing the risks of Legionnaires’ disease.

For further information on work place inspections additional to the incorporated ‘Health & Safety and Building Checks’ download the Workplace Inspection 2019.06 V02 guidance, which is available to subscribers in the Derbyshire Services for Schools, S4S Health & Safety - Policies & Guidance area.

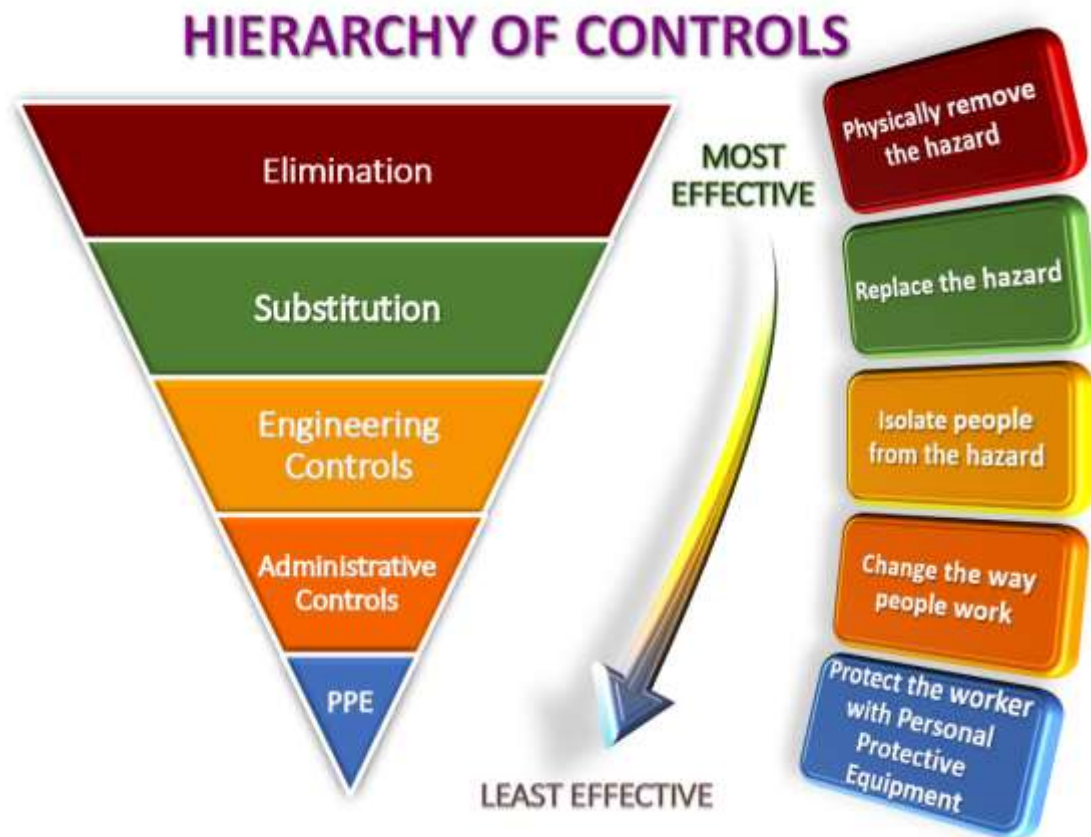
**2) The ‘Risk Assessment Supplement’** section is to be used as an addition to the ‘Coronavirus Covid19 - RA - 2020.05 V02’ risk assessment and not to replace it.

The ‘Risk Assessment Supplement’ and ‘Coronavirus Covid19 - RA - 2020.05 V02’ risk assessment will provide schools with key control measures to assess and manage how many pupils and staff can be on site at any one time. This decision is informed by the size and set up of the school site, individual risk assessments and Government guidelines for safety and social distancing.

**Preparation Steps for Wider Opening**



When completing your risk assessment you should always use the risk assessment hierarchy of controls principal to guide you.



### Specific Example for Coronavirus (COVID-19) Virus

**Elimination** is the best form of control. Can we eliminate the virus? Only through vaccination so there is little that can be done at the moment.

**Substitution** would require replacing the virus for something less harmful. Which is not possible.

**Engineering controls** can include creating natural ventilation, opening windows.

**Administrative controls** are the mostly used in schools.

- keeping the workplace and equipment clean, adjust your working practices and ensure people are safe.
- Frequent hand washing.

**PPE** (personal protective equipment) is the last resort in the hierarchy of risk control because it relies on people using it correctly.

- If gloves are provided, the virus can still be transferred to the surface. If the wearer then touches their face, they are open to infection.

**Statutory Health & Safety and Building Checks** - Schools should ensure that all statutory compliance checks and any required maintenance that was due to be undertaken has been carried out.

1a	Statutory Health & Safety and Building Checks	✓ X N/A	Further action required?
Risk Assessments	A risk assessment review has been undertaken to take account of the new situation relating to the change in the nature of the provision being made and the provisions of COVID-19 guidance so far as is reasonably practicable.	✓	DCC COVID-19 Risk Assessment completed and shared with staff.
	When risk assessments are reviewed and updated, these are shared with employees, particularly relating to Coronavirus infection and the possibility that PPE may be required.	✓	All staff will receive a copy of the risk assessments for this time.
Building Fabric	<b>Asbestos</b> (management plans are in place to prevent exposure of staff, students and visitors, including contractors) - This is reviewed regularly.	✓	
	<b>Glazing</b> - A full glazing survey is in place.	✓	
Electrical	<b>Electrical fixed wiring</b> - 5 Yearly test carried out.	✓	
	<b>Powered doors/gates</b> - Are regularly inspected and maintained.	n/a	
	<b>Electrical portable appliance testing (PAT)</b> - Portable appliances requiring testing have been tested and are within the testing date schedule.	✓	
Fire Safety	<b>Fire Safety:</b> <ul style="list-style-type: none"> <li>• Fire risk assessment is reviewed.</li> <li>• Emergency lighting tests up to date and documented.</li> <li>• Fire alarm tested and documented .</li> <li>• Fire doors fully operational and all fire exits free from obstruction.</li> <li>• Accessible pull chord toilet alarms are working</li> <li>• Fire drills recorded - <i>Where adjustments have been made to evacuations arrangements, a fire drill should be planned for the first week of re-opening / wider opening to practise when more pupils have returned.</i></li> <li>• Anyone needing assistance in evacuating the building is supported through a Personal Emergency Evacuation Plan (PEEP).</li> </ul>	✓	TB to review Operational Fire RA. Fire procedures shared with all staff. Fire drill to take place in first week.
	<b>Fire protection provisions</b> (firefighting equipment including shutters, sprinklers, fixed fall arrest systems) – Serviced annually.	✓	

1b	Statutory Health & Safety and Building Checks	✓ X N/A	Further action required?
Heating & Cooling Systems	<b>Boilers</b> ( <i>and other gas installations</i> ) - Annual Test Certificate and Gas Installation Maintenance Plan.	n/a	
	<b>Gas soundness test</b> - Annual testing is carried out.	n/a	
	<b>Kiln servicing</b> - Annual testing of appliances and flues carried out.	n/a	
LOLER	<b>Lifts &amp; hoists</b> ( <i>Lifting equipment used for lifting persons and handling slings etc</i> ) - Inspection frequencies at least every 6 months by a competent person and recorded.	n/a	
	<b>Lifting equipment</b> ( <i>not used for lifting/carrying people</i> ) - Annual service and certification.	n/a	
Extraction / Ventilation	<b>Ventilation/ Air conditioning systems:</b> <ul style="list-style-type: none"> <li>All systems should have remained energised in normal operating mode.</li> <li>Where mechanical ventilation is present, re-circulatory systems should be adjusted to full fresh air. If mechanical ventilation systems cannot be adjusted to full fresh air these should be switched off.</li> <li>Where possible, in occupied rooms, windows should be open.</li> <li>Air conditioning system are inspected by an energy assessor at regular intervals not exceeding five years.</li> </ul>	✓	All windows and doors (where appropriate) will be opened.
	<b>Catering extraction systems</b> - Annually serviced.	✓	DCC responsible for this
	<b>Local exhaust ventilation (LEV) extraction systems</b> ( <i>Fume cupboards</i> ) - Examination and tested every 14 months.	n/a	
Alarms and Security	<b>Security</b> ( <i>including lighting, fencing and door entry systems</i> ) – Security systems are effective.	✓	
	<b>CCTV</b> – Are tested to ensure they are working.	n/a	
	<b>Intruder alarms, panic alarms, accessible toilet alarms</b> - Have been tested to ensure they are working.	✓	

1c	Statutory Health & Safety and Building Checks	✓ X N/A	Further action required?
Miscellaneous	<b>Inspection of premises</b> – An inspection of the premises has been undertaken with a Governor if the building has been closed to staff/pupils.	✓	Is there a governor who is happy to visit each site with TB?
	<b>Grounds</b> ( <i>including rodent activity infestations</i> ) <b>and trees</b> – Inspections carried out regularly.	✓	
	<b>PE equipment and external play equipment</b> – Annual inspection done by a competent person.	✓	DCC undertake this for us
	<b>Pressure systems</b> – Inspections are within the written schemes of examination ( <i>normally undertaken by your insurer</i> ).	n/a	
	<b>Radioactive source inspection and leak tests</b> - Checked annually.	n/a	
	<b>School plant</b> ( <i>including vehicles</i> ) – Regularly maintained and legal.	n/a	
	<b>Fuel oil storage</b> - Tanks, bunds and pipework are regularly checked for signs of damage and records kept.	✓	DCC undertake this for us
	<b>Swimming pools</b> ( <i>microbiological water testing</i> ), <b>including hydrotherapy pools</b> - Subject to assessment but at least annually, monthly testing for hydrotherapy pools.	n/a	
Water	<b>Legionella</b> - There may be increased risks related to water hygiene in schools, particularly if the building has been closed for some weeks. <ul style="list-style-type: none"> <li>If school has been <b>closed</b> then water systems are likely to require chlorination and flushing and certified as safe to use.</li> <li>If the school has been <b>closed</b>, ALL outlets will require flushing and a record kept.</li> <li>If the school has remained <b>open</b>, monthly water temperature checks have been undertaken and is this up to date.</li> <li>Any infrequently used outlets as identified in the legionella risk assessment has been flushed.</li> </ul>	✓	Water systems are flushed through after several days of non-use.
	<b>Toilets and washing facilities</b> – Welfare facilities have both cold and hot running water.	✓	

**Risk Assessment Supplement** – The following generic control measures are to provide you with additional considerations to add to your existing 'Coronavirus Covid19 - RA - 2020.05 V02' risk assessment and not to replace it.

2a	Generic Control Measures	✓ X N/A	Additional Control Measures needed to reduce risk to an acceptable level
Lack of Current and Relevant Information / Guidance	Communication between Headteachers and Governors is clear and understood.	✓	HT has shared all paperwork relating to wider opening of school with Governors.
	Governors are clear on their role in providing support to leaders in the current situation and the planning and re-opening of the school.	✓	
	Headteachers are clear on what Governors need to know and how frequently they receive information.	✓	
	Virtual governing body meetings are undertaken.	✓	
	Staffing numbers and rotas required for different scenarios have been determined including support staff such as facilities, IT, midday and office/admin staff, First Aiders, Fire Wardens.	✓	Staff will work in bubbles. There will be four bubbles with 2 staff each (a teacher and a TA). One bubble will have an additional member of staff for 1-to-1 provision.
	Regular communications with staff are carried out to inform them of any changes around the re-opening plan, returning, initial rotas etc.	✓	
	Communications are kept with parents for <ul style="list-style-type: none"> <li>• planning re-opening.</li> <li>• wellbeing/pastoral support/support and acknowledgement to parents of home learning.</li> </ul>	✓	
	Ongoing communications (posters, emails, inductions, briefing, toolbox talks) are available/ provided to all pupils, which includes: <ul style="list-style-type: none"> <li>• Risks and symptoms of COVID-19</li> <li>• Advice regarding self-isolation of those showing signs or symptoms</li> <li>• Social distancing measures</li> <li>• Changes to timetable</li> <li>• Emergency procedures (i.e. first aid, fire)</li> <li>• Effective infection control including hygiene measures including modelling of appropriate hand washing and hygiene techniques (including catch it, bin it, kill it)</li> <li>• Recommendations on transport to and from school including encouraging pupils to walk or cycle to school where possible</li> <li>• Education resources such as e-bug and PHE</li> <li>• Expectations when in school and at home</li> </ul>	✓	Staff will discuss with pupils new procedures in an age appropriate way.

2b	Generic Control Measures	✓ X N/A	Additional Control Measures needed to reduce risk to an acceptable level
Lack of Current and Relevant Information / Guidance	<p>Approach to potential breaches of social distancing in place, including in the case of repeat or deliberate breaches:</p> <ul style="list-style-type: none"> <li>• Handwashing</li> <li>• Cleaning</li> <li>• Conversations with parents</li> <li>• Inability to sustain placement if persistent</li> <li>• Code of conduct to be signed by students and parents for repeat offenders</li> <li>• Regular reminders given; posters in all classrooms/workspaces.</li> <li>• Risks assessments around students who might struggle to follow expectations</li> </ul>	✓	Staff will discuss new behaviour policy linked to COVID-19 with all pupils so they are clear on expectations. This will be reinforced regularly.
	Staff, pupils and parents are regularly reminded of their responsibilities and behaviours on the School site.	✓	Posters displayed at entrances. Texts and emails used to remind staff, parents and pupils.
	Information is sent to EYFS children to consider the types of clothes they send their child to school in e.g. elasticated waste trousers, skirts, Velcro shoes /trainers (any clothing that does not require adult assistance/supervision).	✓	Email sent to parents.
	All persons will stay on site once they have entered the school premises - access to the local shops is not allowed.	✓	
Home Visits to be Undertaken by Staff	Home visits are only undertaken if it is absolutely necessary.	✓	Staff will discuss this with TB.
	Staff will use their own vehicle to get to the visit and once they arrive, they will knock on the door and step back to maintain social distancing.	✓	Home visits will be carried out in pairs, as is our usual practice. Both members of staff will travel separately to the house.
	Staff will consider whether it is possible to have a conversation with parents and pupils via an open window.	✓	Confidentiality would need to be considered here.
	Lone working risk assessments/procedures are adhered to at all times when undertaking home visits e.g. buddy systems, regular telephone contact with school.	n/a	Home visits always carried out in pairs.



2c	Generic Control Measures	✓ X N/A	Additional Control Measures needed to reduce risk to an acceptable level
Precautionary Transmission Measures Not Being Followed in School	Electronic/touch screen "signing in" systems are cleaned/wiped down regularly.	n/a	
	Hand sanitiser is available for use at multiple use touch screen sign in, touch screen payment and finger print ID contact points.	n/a	Hand sanitiser is available at the front entrance of both schools.
	Homework where possible is submitted online to avoid the use of handling books etc.	✓	
	Visitors are informed/asked to use their own pen to sign in at reception (no school pens are kept with the sign in book/register).	✓	TB to remove pens from reception book.
	If homework cannot be submitted online all books are left in the school setting and staff DO NOT take books home to mark.	n/a	
	When marking books, staff should either wear gloves and/or wash their hands thoroughly for 20 seconds after handling books and ensure the surfaces are then cleaned.	✓	Staff will verbally mark work for pupils while they are not in class. They will then provide verbal feedback when pupils return to class.
	Food and drink are only consumed in dedicated areas.	n/a	Food and drink consumed in the classroom. Tables are wiped before and after eating
	Parents are requested to send pupils/children in clean, changed uniforms each day to school.	✓	Pupils to wear own clothes to make this achievable.
	School uniform/clothing expectations are reviewed to ensure clothes worn are easily washable.	✓	
	The school endeavours to keep equipment sharing to a minimum e.g. not using sandpits/water play areas where social distancing cannot be maintained, and which cannot easily be cleaned.	✓	
	PPE in Schools Quick Guide for Coronavirus (COVID-19) has been shared with all relevant staff.	✓	All staff will receive a booklet of information with PPE guidance in.
	PPE requirements (sanitiser and soap) understood and appropriate supplies are in place.	✓	
	Sufficient training is given to Teachers, if cleaning materials are to be placed in classrooms, including safe use and secure safe storage of products.	✓	Staff to discuss cleaning and storage of cleaning equipment.
	Bin liners are used in all bins and emptied daily.	✓	
	Enhanced cleaning and disinfecting guidance are available to staff for use if required.	✓	KS & TB have a copy of this document.
Adequate cleaning supplies are in place including longer-term arrangement for continual supply.	✓	KS to inform ML / KM if more supplies needed. Bubble staff to inform ML / KM if more supplies needed.	

2d	Generic Control Measures	✓ X N/A	Additional Control Measures needed to reduce risk to an acceptable level
Early Years Foundation Stage - Social Distancing Failure	The safe number of persons aged 6 and above has been determined based on the school's classrooms, rooms, office and additional areas to achieve the 2 metre social distancing rule.	✓	MMPS: Garden Class – 5 children MMPS: Community Room – 6 children MMPS: Meadow Class – 7 children LLPS: Garden Class – LLPS: Meadow Class –
	The safe number of staff and children in early years foundation stage (EYFS) has been determined based on the school's classroom/area to achieve the following social distancing rules <ul style="list-style-type: none"> <li>children under 2 years need 3.5 metres squared per child</li> <li>2 year olds need 2.5 metres squared per child</li> <li>children aged 3 to 5 years need 2.3 metres squared per child</li> </ul>	✓	<i>Occupancy number of EYFS are based on each child having an area sitting space at the beginning of lesson/class that achieves the social distancing space for their age from another child (similarly to how older pupils/staff class number would be defined positioned at their chair/desk, social distancing from another pupil/staff).</i>
	For mixed children ages requiring different social distancing rules, activities/meal times/breaks and queues are set up for the largest social distancing rule. This allows for sensible management and supervision of those children/areas (staff should continue to follow the 2 metre rule).	✓	MMPS: Garden Class set up for 2m social distancing, Reception will not be able to attend. LLPS: Garden Class set up for 2.3m social distancing. There is only space for 4 children.
	EYFS social distancing rules/measures are set up to be integrated and maintained where possible for whole site activities including breaks/ play times /meal times.	✓	<i>It is accepted by the Government that unlike older children and adults, early years and primary age children cannot be expected to remain socially distanced apart from each other and staff always</i>
	EYFS children classes are to a maximum of no more than 8 children per small group.	✓	
	Materials/resources/toys are allocated to individual children for their own learning/play to reduce and manage cleaning.	✓	Staff will prepare trays of toys for children to play with. These will be washed after each use.
	Where possible, there is an allocated space for children to store their materials/resources/toys and belongings. Materials/resources/toys are cleaned before they are allocated to another child.	✓	Resources for each individual child will be stored on their table.
	If staff are required to change young children's nappies the correct PPE is worn when carrying out such intimate care (see PPE guidance).	n/a	
	Area dividers/floor markings are used to help keep children in different parts of the room, and helpful in assisting staff keeping groups apart.	✓	Markings on all floors using red tape. Staff have additional red tape in case it needs replacing.
	Staff are encouraged to refrain from close contact when small children are upset.	✓	
	Small children are reminded appropriately should not hug, kiss or be in close contact with each other.	✓	Staff will remind children of behaviour expectations.

2e	Generic Control Measures	✓ X N/A	Additional Control Measures needed to reduce risk to an acceptable level
<b>Social Distancing Failure</b>	Office spaces have been re-designed to allow office-based staff to socially distance and rotas are followed if social distancing cannot be achieved.	✓	
	Staff, children and pupils are constantly reminded of social distancing and it is accepted that as a group they will not always keep socially distanced apart.	✓	
	Pupils, children and staff where possible, only mix in a small, consistent group and that small group stays away from other people and groups.	✓	Therefore no BC and ASC
	Other areas of the school have been re-purposed as classrooms e.g. halls, gyms etc to achieve social distancing rules for EYFS, Primary & Secondary children/pupils and staff.	✓	
	Maximum Room capacity and seating plan should be displayed near/on the classroom door – so all pupils know where they must sit.	✓	Staff will ensure this is clear.
	Entering/leaving the classroom is follows a “one person at a time” rule.	✓	
	The school has incorporated a one way system to allow maximum width space for walking and support social distancing.	✓	Corridor at MMPS is one way
	Timetable adaptations considered to allow for social distancing, least travel around school etc.	✓	
	In secondary schools halving classes will normally apply. However, a larger group can be taught in a larger space as social distancing can be maintained and mixing is minimised.	n/a	
	<p>Fire drill (only)</p> <ul style="list-style-type: none"> <li>Someone is in charge to coordinate the fire drill and communicate with others who might be using other areas of the site (additional fire marshals are used where required)</li> <li>A known fire drill is done first to reassure staff and pupils.</li> <li>Social distancing is aimed for at all times during the fire drill, including the final assembly point(s).</li> <li>One or more external areas of the school are used to achieve social distancing</li> <li>A debrief is undertaken to share any lessons learnt</li> </ul>	✓	Fire drill undertaken during first week.

2f	Generic Control Measures	✓ X N/A	Additional Control Measures needed to reduce risk to an acceptable level
<b>Staff and Pupil Wellbeing</b>	<p>The school has sufficient provision to Administer medication, first aid and provide intimate care, operating to the latest additional guidance</p> <ul style="list-style-type: none"> <li>• PPE requirements for staff</li> <li>• PPE in Schools Quick Guide for Coronavirus (COVID-19)</li> </ul>	✓	<p>First aid boxes with each bubble.  PPE in each bubble and available in TB's office at MMPS and the office at LLPS.</p>
	<p>Cover arrangements for Headteachers/leaders are in place.</p>	✓	<p>MMPS – Both lead teachers on-site  LLPS – Head Teacher on-site  This will need reviewing if TB needs to join a bubble.</p>
	<p>A plan is in place to deal with a fight between pupils.</p>	✓	<p>Staff to use their voices to tell the children to stop. If this does not work physical intervention will be required. This would be reported to TB.</p>
	<p>Non-contact de-escalation techniques are used to try and calm situations.</p>	✓	<p>Staff to use a calming voice and give children space.</p>
	<p>Wellbeing support, mental health and resilience, including bereavement support are in place.</p>	✓	<p>Staff to focus on PSHE during initial return to school.</p>
	<p>Pupils who use public transport are informed they must maintain social distancing at all times and avoid contact with hard surfaces (where possible).</p>	n/a	
	<p>Pupils are requested to refrain from eating and drinking when using public transport to reduce the risk of contamination by touching their mouth and face.</p>	n/a	
<b>Individual Pupil Risk Assessment (SEND)</b>	<p><b>Risk assessments are carried out for</b></p> <ul style="list-style-type: none"> <li>• pupils who have not previously been required to be risk assessed but in the new circumstances may pose a risk;</li> <li>• pupils who need specific care, which cannot be delivered whilst ensuring social distancing, including those requiring daily or emergency medication</li> <li>• potentially violent pupils, especially those with a known risk of spitting and/or requiring physical restraint</li> </ul>	✓	<p>SH, AH, TB to carry out risk assessment for pupil with EHCP</p>
	<p>An assessment of the availability of school transport for pupils with special needs has been carried out.</p>	n/a	
	<p><b>Current risk assessments for individual pupils have been reviewed to</b></p> <ul style="list-style-type: none"> <li>• ensure they are appropriate and adequate</li> <li>• identify any updates needed to take into account the change in the nature of the provision being made under COVID-19 guidance.</li> </ul>	✓	<p>SH, AH, TB to carry out risk assessment for pupil with EHCP</p>

2g	Generic Control Measures	✓ X N/A	Additional Control Measures needed to reduce risk to an acceptable level
<b>Lack of Hygiene Provision and Effective Cleaning</b>	Hand washing in cold water - <i>Hand washing in hot water does not actually effect the killing of germs, it's the washing of hands thoroughly with soap that does. That said, the problem with washing hands in cold water, may lead to adults/pupils/children/visitors not washing their hands thoroughly. If you find that is the case, you may want to introduce hand sanitiser as a short term measure.</i>	✓	Soap is available next to all sinks.
	To facilitate cleaning, unnecessary items are stored safely, including those stored in the classroom and space taken up is accounted for in the overall calculations.	✓	
	All areas used for eating are thoroughly cleaned at the end of each sitting/break, including chairs, door handles, and payment devices.	✓	
	Vending machines are taken out of use for the foreseeable future as continual hygiene cannot be maintained.	n/a	
	Contact between staff and delivery staff/drivers is minimised through temporary drop off and pick up zones.	✓	Deliveries left at front door and staff bring into school and wipe down after delivery staff have left.
	When placing orders for delivery, the company is informed of the school's protocol for accepting deliveries.	✓	TW / KM / ML ensure this happens
	Staff do not let delivery staff/drivers come into the school building unless it is essential for the delivery or for them to use a toilet whereby, they use hand sanitiser before entering the building.	✓	
	Deliveries are kept to a minimum where possible.	✓	
	Staff DO NOT sign for deliveries unless its essential (then staff would immediately follow 20 second hand washing routine).	✓	
	Cars and vehicle cabs are not shared if it is not possible to keep a 2m distance in a vehicle with windows open. Unless the driver and individual member of staff are separated by a bulkhead (found in hackney carriage/black cab taxis).	✓	

2h	Generic Control Measures	✓ X N/A	Additional Control Measures needed to reduce risk to an acceptable level
Contractors / Essential Repair Work	Only contractors carrying out essential maintenance work are allowed on the school site.	✓	As much as possible this happens when children are not on site.
	Staff and contractors are to maintain a safe distance between themselves and others (2 metres).	✓	
	All contractors are to wash their hands/use hand sanitiser upon entering the site.	✓	Hand sanitiser available at front doors.
	Site briefing carried out explaining social distancing rules and hygiene including washing hands or use alcohol-based hand sanitiser on entry into individual work areas.	✓	
Vulnerable People	All Clinically Extremely Vulnerable employees are required to self-isolate and must not attend school/setting. Where possible they are required to work from home.	✓	Staff must inform TB if they are in this group.
	All employees who live with a person who is Clinically Extremely Vulnerable must also not attend school/ setting and where possible work from home.	✓	Staff must inform TB if they are in this group.
	All employees, themselves or persons within their household have COVID-19 symptoms, should not attend school/setting.	✓	Staff will not allow other staff / pupils on site.
	We regularly contact/keep in touch with colleagues who are self-isolating/working from home and monitor/support both their Physical and Mental Health & Wellbeing.	✓	
	We provide suitable information and equipment to work at home safely and effectively including those staff who require additional aids and adaptations.	✓	
	All Clinically Extremely Vulnerable pupils are required to self-isolate and must not attend school/setting.	✓	
	All pupils who live with a person who is Clinically Extremely Vulnerable must also not attend school/setting.	✓	
	All pupils, or persons within their household that have COVID 19 symptoms should not attend school/setting.	✓	
We provide on-line/distance learning for all pupils who are not in school/setting.	✓		

